



**HUALAPAI NATION
JOB ANNOUNCEMENT
OPEN COMPETITIVE**

Job Title: Community Counselor
Department: Hualapai Health Department
Salary: DOE
Opening: June 24, 2016
Closing: Open Until Filled

Position Summary:

This position is responsible for the provision of mental health and substance use assessment and counseling in a variety of settings. Individual responsibilities include, providing assessments, psychological services and community health promotion and disease prevention education programs, networking with social services, police, probation, and other Tribal programs to meet alcohol and mental health needs of youth. Counseling responsibilities include individual, group, and family therapy for youth and family members as identified.

Essential Functions:

- Provides intake and referrals.
- Provides Behavioral Health Assessments
- Provides counseling and therapeutic services in the school.
- Develops treatment plans based on needs assessment and maintains case files accurately.
- Works cooperatively with other health department programs to provide continuity of services.
- Develops and participates in health promotion and disease prevention community education based on community need.
- Arranges for alternative treatment placement and provides for continuum of care which includes case management, discharge planning and aftercare.
- Becomes knowledgeable of the 638 Alcohol and Mental Health requirements and guidelines within 3 months of employment and complies with them.
- Becomes knowledgeable of the Hualapai Behavioral Health's policies and procedures and the Hualapai Tribe's Personnel Policies and Procedures and complies with them.
- Attends staff meetings and in-service trainings.
- Maintains strict client confidentiality.
- Performs other duties as assigned.

Education, Knowledge, and Experience:

- Masters in Psychology, Social Work, Marriage & Family Counseling.
- Licensed Independent Substance Abuse Counselor (LISAC) or Licensed Professional Counselor (LPC) or Licensed Clinical Social Worker (LCSW) in the state of Arizona/able to obtain within one year of employment.
- Ability to diagnose as found in the DSM-5 and IDC-10-CM coding manual.
- Must have extensive knowledge of counseling methods, techniques and procedures.
- Strong written and oral communication skills required.

- Background working with Native American communities is an advantage.
- Must possess a valid driver's license and a good driving record.
- Submit to and pass a pre-employment drug/alcohol screening and random tests thereafter.
- Submit to a federal, state, national background check. Also, must possess a Fingerprint Clearance card.

HOW TO APPLY:

Submit a **completed** Employment Application to: Human Resources Department, PO Box 179, Peach Springs, AZ 86434, fax (928) 769-1191, or call (928) 769-2215/2216 for information. **To be considered for employment, the Human Resources Department must receive a completed application by 5:00 PM on the closing date.** A resume **will not** be accepted in lieu of a completed employment application. **All applications and supporting documentation submitted becomes the property of the Human Resources Department, please keep copies for your own reference.**

PREFERENCE:

All applicants are considered without regard to age, sex, race, national origin, religion, marital status, or physical disability. However, preference may be extended to persons of Indian descent in accordance with Public Law 88-355, Section 703 (702-71) and public Law 93-638, Section 7B.

THE HUALAPAI TRIBE IS AN EQUAL OPPORTUNITY EMPLOYER/PROGRAM
Auxiliary aids and services available upon request to individuals with disabilities